

LIBERTY TOWNSHIP RECREATION COMMISSION

Rescheduled May Meeting Minutes May 29, 2018

The meeting was called to order by the Chair at 6:07 pm in accordance with the Open Public Meetings Act.

Roll Call

Present: Dan Gaeta, Amanda Loguidice, Cathy O'Byrne, Ian Denzer-Weiler, Jennifer Pandorf (alt #1), Mike Beyer (Liaison fill-in)

Absent: Andy Cassini, Jon Beyer, Wayne Spangenberg, Suzanne Buchanan (alt #2), Peter Karcher (Liaison)

Approval of Minutes: A motion was made by Ms. Loguidice to accept the minutes from May 3, 2018, seconded by Ms. Pandorf. All in favor. Mr. Gaeta abstained.

Reports

Adult Recreation: Continuing well and still being held outdoors. June will feature all yoga classes. Qi-Gong instructor will be away.

Background Checks: None.

Baseball: The Liberty team is 9-0. The Baseball Commissioner sends kudos to Chuck and the Public Works crew for excellent maintenance of the fields this year.

Basketball: The Commissioner received an email regarding missing payment vouchers. The vouchers have been resent and payment will be promptly made.

Beach: An additional lifeguard is being recommended for hiring. This individual is a return employee and the certification for Lifeguard and Waterfront Safety is still valid. A motion by the Chair was made to recommend hiring the employee at \$14.00, a \$.50 pay raise from last year. Motion seconded by Ms. Loguidice. All in favor. An AED will be required to have on site for the beach this year. The Recreation Assistant has coordinated with the Beach Manager for the unit to be purchased, just under \$1400. The Chair made a motion to request the Township Committee move funds back into the Recreation account to cover the purchase. Seconded by Ms. Loguidice. All in favor. Ms. Schaaf met with the Beach Manager at Oxford Furnace Lake to enhance coordination and practices and for idea sharing. Oxford uses an account at ShopRite to purchase supplies for their beach. Ms. Schaaf requested an application and will discuss with Clerk and the Beach Co-Manager to see if this is possible. If the account is possible, then the Recreation Commission wishes to move forward with this via a motion made by Dan, seconded by Amanda. All in favor. A quote was received from EZ Dock regarding the purchase and installation of the kayak launch dock. The cost is about \$8,500 through EZ Dock. Add to request for budget for 2019. Explore in-house build options with Public Works. The sign at the beach is being recommended for updating. Ms. Schaaf will seek prices for a 4x4 ft. sign made from commercial lawn sign material with Kelly green font. Garden State Labs was approved to be the water test laboratory for the beach 2018 season.

Community Day: Insurance paperwork is still needed for the fireworks and amusements. Ms. Schaaf will follow up. Mr. Gaeta ordered t-shirts for community day through My Private Label. Ms. Loguidice will have a final review meeting with all Community Day partners to determine layout for the day, final needs, and prizes. Amanda will also reach out to the clowns regarding face painting and supplies. Dan will contact Hollow Point regarding invoice and voucher. Prizes for contests need to be purchased as well as awards for Rosenkrans winners, totaling \$200. A motion to purchase was made by Dan, seconded by Amanda. All in favor. Dunk booth schedule is almost full, looking to fill two more 20 min. slots.

Concession Stand: Results have been good. No issues.

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Disciplinary: None

Finances: None.

Free Union Fields: TruGreen has completed their first application. Ian commented that the fields look great.

Policies: None

Rosenkrans Award: Suzanne is finalizing winners. Will provide the names and bio for Community Day.

Soccer: Registration Open House this Saturday from 9 am – 12pm at the municipal building.

Summer Recreation Program: Over 60 registered so far. Anticipating more in June. The Summer Recreation Director is interested in coordinating a CPR/First Aid certification training for staff. The certification will be valid for two years. Seeking approval to ensure safety to the program attendees. Discussion ensued regarding the benefit of this training to the program, staff and Township for liability reasons. This will be a 5 hour course and cost \$85 per person. Only 5 individuals need the training, as one is certified already. A motion was made by the Chair to approve the course at \$85 per attendee and update the job description to require this certification in the future. Seconded by Amanda. All in favor.

Recreation Commission Members: None.

Recreation Commission Chair: Communication received from Kayak Fishing Club requesting approval to use the boat launch for a private tournament in September. The Chair is recommending to forward the request for approval by the Twp. Committee. The Club submitted a letter along with a Certificate of Insurance and a promise to ensure members pay the \$5 boat launch fee.

At 7:15pm a motion was made by Dan Gaeta to move to Executive Session, seconded by Amanda.

A motion to reconvene the public meeting was made by the Chair at 7:38pm. The motion was carried.

Public Comment: None.

Adjournment at 7:39 pm.

Approved 7/24/19